

OFFICE OF EQUAL BUSINESS OPPORTUNITY ADVISORY COMMITTEE MEETING
Wednesday, June 15, 2022
Minutes

Members Present:

Javin Walker, Chair
John Elliott
Scott Johnson
Amy Angelo
Juan Pagan
Seabron Smith
Doris Pastl

Staff Present:

Tonya Davis Johnson, Director
Richard Sena, Assistant County Attorney
Allen Gray, Manager
Angela Smith, SBDS III
Deirdre Kyle, SBDS III
Antonia Smith, Public Info. and Outreach Coordinator
Yamel Vasquez, Contract Analyst

Members Virtual:

Denise Albritton
Carole Hart
Clementine Fleuranvil
Jerry Steinberg
Aida Vidal-Napier
Courtney McKenzie Newell

Guest:

Robert Lesko, SCORE

Members Absent: Robert "Geoff" Waite, Lorna Anderson, Vice Chair

Vacant Seats: None.

I. CALL TO ORDER

Meeting called to order at 8:34 a.m. by Chair, Javin Walker.

A. Roll Call

Roll called by Michelle Han. Quorum present.

B. Adoption of Agenda for June 15, 2022 Meeting

Motion by Scott Johnson, seconded by Seabron Smith motion passed unanimously.

C. Approval of Minutes for April 20, 2022 Meeting

Motion by Scott Johnson, seconded by Denise Albritton motion passed unanimously.

D. Introduction of Guests

Robert Lesko, SCORE.

Jerry Steinberg thanked the Committee and OEBO for what they are doing for the small business community and said goodbye. Mr. Lesko is the recommended replacement for Seat 6, Business Incubator representative.

Tonya Davis Johnson introduced the Department's new Assistant Attorney, Richard Sena. The Committee welcomed Mr. Sena.

II. COMMITTEE MEMBER UPDATE

Tonya Davis Johnson noted the seats up for renewal in September are Seat 2, Certified Hispanic Business Owner; currently held by Ms. Vidal-Napier, Seat 10, Certified Minority Contractor; currently held by Javin Walker, and Seat 11, Associated General Contractor; currently held by Scott Johnson.

Seats 2 and 11 will have new representation, as the current member's appointment is complete. Ms. Davis Johnson met with Michelle DeP Potter from Associated General Contractors of America and they have nominated Robert Schafer. Ms. Davis Johnson will reach out to current certified Hispanic vendors to see if they would be interested in sitting on the board.

III. OLD BUSINESS

A. OEBO Outreach Activity Report

Antonia Smith discussed the past outreach/training events. She spoke about the attendance at all the events held by the office for small business week. Ms. Angelo spoke about the Advisory Board kick-off breakfast event and Mr. Pagan spoke about the Don Ramon's mixer.

B. Small Business Certification Status Report

Yamel Vasquez presented the Certification Report and discussed the different class indicators. She noted that new certifications increased by 16 and 20 vendors recertified and that there are now 713 total certified vendors.

Mr. Johnson asked what the growth was for the past year. Ms. Vasquez showed a report showing 706 certified vendors in 2021.

Ms. Angelo asked if there was a process to letting certified vendors know their certification is expiring. Ms. Vasquez explained that a vendor would be notified, via email from OEBO-OSBAdmin@pbcgov.org, 90 and 30 days prior to expiration. Ms. Vasquez showed the Committee Ms. Angelo's notifications.

Mr. Johnson asked if the threshold in construction would be raised due to increasing pricing. Ms. Davis Johnson stated the office is looking into raising the threshold across all industries. Mr. Walker asked what will be used to make the determination. Ms. Davis Johnson stated Consumer Price Index (CPI). Mr. Lesko thought the CPI may not be a good measure for the construction industry. Ms. Davis Johnson stated they are also looking at NAICS (North American Industry Classification System) and SBA (Small Business Administration).

IV. NEW BUSINESS

Doris Pastl presented an update on the progress the Recertification Sub-Committee made.

Ms. Pastl asked that a listing be sent to her for all businesses that the certification is expiring in 90 business days so the Sub-Committee can reach out personally to each vendor, remind them of their expiration, and answer any questions they may have.

V. COMMITTEE COMMENTS

Ms. Fleuranvil noted that she enjoyed the Small Business Week Advisory Member kick-off and she made some new connections at the Don Ramon's mixer.

Mr. Walker thanked Mr. Steinberg for his dedication to the Committee and the small businesses of the community. He also thanked Ms. Davis Johnson for her leadership and the staff for the commitment.

Mr. Pagan noted that U.S. Hispanic Chamber has partnered with Horizon to create a \$10,000 grant for small business.

VI. DIRECTOR'S COMMENTS

Ms. Davis Johnson thanked Mr. Walker for his comments and thanked Mr. Steinberg for his contribution to the Committee. She also welcomed Mr. Lesko and Mr. Schafer, and thanked Mr. Johnson for his tenure.

VII. COUNTY ATTORNEY'S COMMENTS

None.

VIII. PUBLIC COMMENTS

None.

IX. ADJOURNMENT

Meeting adjourned at 9:31 a.m.